

Royal Four Towns Hall Association Minutes of the meeting held on the 12th of January 2018

Nick Bass welcomed everybody to the meeting

Those present: Nick Bass (Chairperson) Stewart Robinson (Vice Chairperson) Graham Anderson (Property Converor) Phil Davies (Secretary) Jeanette Carmichael, Yvonne Thomson, Margaret Byrne

Apologies : Gill Fraser , John Thomson , Teresa McColm, Jim Burns. Lorna Bell.

Minutes of last meeting : These were accepted as a true and accurate account.

Minutes proposed by: Graham Anderson.

Minutes seconded by : Stewart Robinson.

Matters arising : None.

Secretarys Report : There has been little to report since the last meeting. The gambling licence has been renewed for another year.

Treasurers Report :

Balances : Deposit account	£15871
Current	£3584
Cash	£204.

We have received the refund (£220) due for our water rates and the electricity supplier still carries a credit balance of £430 which means we won't have to actually pay electricity bills for some time to come.

Smart meter has been fitted but for some reason still to be investigated Opus are still estimating readings.

Electricity sub station-lease becomes due for renewal soon. After various communications between Scottish Power and our solicitor we have started negotiations on the basis of £200 per week, i think our solicitor is playing hard ball.

He just wants to start them talking seriously!.

Hall insurance is due next month. We need to have an electrical inspection

certificate to insure the hall again.

The raffle at the lights switch on made a surplus of £126

Convenors Report: Running repairs to the Christmas decorations have been made as needed. Smell of oil detected between the kitchen and hall, an investigation is needed as to the cause. Heating oil has been ordered

Booking Secretarys Report: Not available.

Comedy night 1st June:

Stewart contacted Paula Gilfillan of the Bearded Dog Comedy and asked for quotes for two different types of shows. Stewart decided on a show which contains 3 comics for a 2 to 2½ hour show at a cost of £370.00. Show date would be 1st June (Friday)

Contacted Dumfries & Galloway Arts Festival to see if they would be interested in underwriting the event.

Given application form for Support for Ambition and asked for a contribution of £70.00 should we only sell 50 tickets.

This was increased and agreed to by D&G Arts Festival to a contribution of up to £200.00 should we only sell 30 tickets.

Our ticket price has been estimated at £7 so an audience of 30 would give us £210 plus £200 from D&G gives £410 so with costs of £470 we would be short by £60. Our contribution to the losses reduce as tickets sold increase. The bottom line is that against the cost of £470 D&G Arts Festival will cover up to £200 shortfall in income.

Unfortunately on 21/12 Bearded Dog notified me that they could no longer provide the Comics for the event so I contacted 2 other companies.

Raw Guffae (Based in Dumfries) have verbally confirmed that they would do a similar show to that proposed by Bearded Dog for the same price of £370. What now needs deciding is:

Are we still going ahead with this on the same date.

Are we happy with the Ticket Price of £7.

How many people will be able to accommodate suggested seating around

tables to allow for drinks.

Do the stage lights and microphone work? When were they last tested?

Drinks licence, who will be responsible for obtaining ?

Tickets will have to be professionally printed. They need to have the D&G Arts Festival Logo as well as other details

We also need to supply at least 10% of the tickets for sale at the Midsteeple through Ticket Source

(D/G Arts Festival's online booking system. We also need to supply 2 tickets to the Festival trustees/Arts Ambassadors so they can attend the event should they wish.

This is why I would suggest professional printing of tickets.

Due to the above it will be difficult if not impossible to sell tickets on the door.

Organisation and production of Posters and other ways of promoting the event.?

Hall Security :

It has been suggested that the hall key safe code should be changed yearly .

At the moment too many people have access to the hall via the code. People who have left committees could still access the hall. As the booking secretary was absent from the meeting it was decided that Teresa should be consulted before any decision was reached.

AOCB : None.

Next Meeting: 23/2/2018

Meeting closed 20.33.

