

Royal Four Towns Association
Minutes of the meeting held on
Monday 26 January 2015

Those present: Nick Bass, Jenny Campbell, Anne Fairn, Margaret Byrne, Teresa McColl, Gill Frazer, Jeanette Carmichael, Lorna Bell

Apologies: Ellen Hyslop, Malcolm Wade, Graham Anderson, Peter Barlow

Minutes of the previous meeting: Correction to previous Treasurer's report made and highlighted.

Acceptance of minutes proposed by DB, seconded by MB.

Matters arising: MW sent in following comments:

1 Meeting with MW and NB with the Wedding/events planner who is willing to promote/use the Hall as a venue at a competitive price of around £100.

2 On reflection, the wine tasting event is a non-starter.

3 Defibrillator costs have been investigated resulting in £400 donation towards the cost of the PAD and a further £600 for training by St John Ambulance. It was felt that £1000 outlay was prohibitive.

Treasurer's report: MW sent in relevant figures:

For the first 5 months of the financial year we have had a cash inflow of £2670, resulting from:

Donation	£1000
Craft Fair	£672
50/50 for December	£372
Referendum rent	£250
Other rents Dec/Jan	£517

Major item of cash outflow:

Fuel oil £572 (MW stressed the importance of keeping oil topped up during this period of low fuel prices)

Insurance renewal will be £669. MW asked is we continue to incur public liability for the Show bouncy castle. GF confirmed this was not required because the Show was no longer hiring the bouncy castle, and have started having traditional games.

The Under 5s Group money awaits transfer to Hall funds until an insurance refund is made and a final figure is calculated.

Facebook: MW reported that a Facebook page has been set up on the recommendation of the

Wedding/events planner. He recommends that the schedule of charges should appear on the page, as well as the contact phone number of the Bookings Secretary. AF stressed that she does not want her address to be included.

MW suggested that we offer a prize of a free booking for a child's party drawn from a list of people who 'like' the page in order to create interest in the Hall, particularly amongst younger people.

Both suggestions were agreed on.

Property convenor's report: GA sent in his report as follows:

- 1 Carried out fire test in the past 6 weeks, and will do this monthly.
- 2 Tested emergency lights, and ran light battery test for an hour; he will do this 6 monthly.
- 3 Replaced starter for the Ladies toilet light.
- 4 Replaced the Cleaner's cupboard lamp holder.
- 5 Sealed and painted the storage cupboard in the kitchen.
- 6 Asked Alan Pettigrew to look at the cracks in the window sills and advise on repairs and costs required.
- 7 The Community Council has provided 6 waterproof box kits funded by Minsca windfarm funding, for use with the Christmas lights.
- 8 Problems with the 'green lights' tripping the boiler room breaker.
- 9 Oil tank filled. Request that the level on the indicator is checked frequently.

MB reported that a toilet roll holder in the Ladies toilet is broken and the screw missing. DB to investigate.

The cleaner has pointed out several clothes items that have been left for a long time. It was recommended that these are put into the clothes recycling bin, and that a lost property box is made available.

Hall bookings:	6 Feb 4.30-5.30	Child's party	Hall and kitchen
	8 Feb 4.00 – 6.00	Child's party	

AF reported that AYF have cancelled 9 bookings and changed their concert date without prior notice; likewise D&G Council has cancelled the rest of the term's bookings.

After discussion it was decided that any cancellations of firm bookings should be in writing.

A clause to this end to be included on booking form will be discussed at the next meeting.

After discussion regarding the Windfarm Opposition Committee's booking of the kitchen for a meeting on 29 Jan where no charge was expected by the group, it was agreed that that particular meeting could be free, but subsequent ones would be subject to charge, and that AF would write a letter stating so. For future bookings it was proposed by GF (seconded by DB) that: Any group using the kitchen should be charged the standard charge of £6.50. A vote of 2 against, 6 for was taken.

A booking for the May general election has been confirmed.

Newsletter: NB stressed that putting the Newsletter together had been a huge effort, and asked that all those concerned should be recognized and thanked for the work put in.

250 copies will be distributed by the committee, and some will be on tables at Coffee Stop on 30 Jan.

Facebook: to be discussed at the next meeting.

Tabletop sale: JC suggested holding a sale as soon as possible to benefit from unwanted Christmas presents etc. TM reported that a similar sale at the school had been financially rewarding. 21st February 2.00 – 4.00 was agreed as the date and JC and TM took on the responsibility of running this event. £5.00 per table.

AOCB: NB suggested that we should aim to get rid of as much outdated and unnecessary 'stuff' that has accumulated in the Hall over the years.

GF wondered if profits from the Show and Gala Quiz Night should be shared with the Hall; however it was decided that all profits should go to the Show and Gala.

DB asked that Phil Davis' part in putting up the Christmas lights should be recognized, and thanks go to him for his continued input, and similarly to Angie and Graham Anderson for taking the lights down.

DB passed on a D&G Council missive to JC regarding Food information (Scotland) Regulations 2014. This concerns allergens in food served at Hall functions.

Date of next meeting: Monday 9 March 2015