

Royal Four Towns Hall Association

Minutes of Meeting held on Monday 25th November, 2016

Those Present : Nick Bass(Chairman), Peter Barlow(Vice Chairman). Lorna Bell(Secretary), John Thomson(Treasurer),Teresa McColm(Bookings Secretary), Graham Anderson(Property Convenor), Jeanette Carmichael(50/50 Club), Margaret Byrne, Ellen Hyslop, Gill Frazer, Jim Burns.

Apologies : Sarah Cowan

Minutes of Previous Meeting : the minutes were accepted as an accurate account of the meeting.

Matters Arising : Remembrance Service – this was well attended and went well.

Xmas Lights – a good team of helpers have been busy putting up the Xmas lights which are nearly complete. The evening on the 3rd December will commence at 6.00pm, play at 6.15pm and lights switch on at 6.30pm. [Lorna Bell to do poster and write thank you letter for Xmas tree.](#)

Water Heater – John Thompson updated the committee on his findings about the water heater, manufacturer to send out engineer to check the heater.

CPR Training – Graham Anderson reported that the two evenings had been well supported and well presented.

Treasurers Report – treasurer John Thompson reported an income of £146.22 from the solar panels and a final total raised by the Craft Fair of £856.71

Deposit Accounts	£15,768
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Current Account	£ 2,212
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Cash	£ 187
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Property Convenors Report – property convenor Graham Anderson reported that his time had been spent putting up the Xmas lights. Nick Bass enquired about de-icing around the hall.

Hall Bookings : bookings secretary Teresa McColm reported that bookings were looking healthy until the 22nd December.

Planning Application : Nick Bass reported that a copy of a planning application had been received regarding Apple Tree Cottage, this would involve an extension to the rear of the building, it was agreed that there would be no objections.

Food Business Operators Document : Nick Bass presented a lengthy form from the Local Authority which the committee concluded was not applicable to the Royal Four Towns Hall Association, Nick Bass to send an email to confirm this.

A.O.B.

It was noted that the cupboards need a clear out. Graham Anderson queried the need for the chairs that are located on the stage.

Parking – with regard to the limited parking at the hall Jim Burns suggested extending the hard standing. [Jim to do a survey and produce a plan for consideration at the next meeting.](#)

Happy Hour Theatre Company – Peter Barlow reported that the theatre company would be happy to return and perform at the hall, the suggested date being the 19th May.

Date of Next Meeting – Monday, 30th January, 2017, 7.30pm