

## **Royal Four Towns Association**

### **Minutes of the meeting held on**

**Monday 24 November 2014, 7.30**

**Those present:** Nick Bass, Chairman, Malcolm Wade, Treasurer, Anne Fairn, Bookings,

Margaret Byrne, Dick Byrne, Teresa McColm, Pete Barlow, Ellen Hyslop, Gill Frazer, Jeanette Carmichael, Graham Anderson, Lorna Bell

**Apologies:** Jenny Campbell

Lorna Bell agreed to note down minutes of the meeting. Nick Bass intimated that Pete Barlow was willing to stand in and chair any meeting which NB was unable to attend.

### **Minutes of previous meeting**

Malcolm Wade wished to change the 2<sup>nd</sup> line of the treasurer's report from 'year-on-year loss' to 'accumulative loss'. (amendment proposed by MW, seconded by JC).

### **Matters arising**

**50/50 scheme:** Jeanette Carmichael to discuss this later down the agenda.

**Second craft fair:** Following enquiries, Pete Barlow concluded that a second craft fair was not a viable option.

**Property Convenor:** Graham Anderson has accepted this position.

**Trestle tables:** These are used by Show and Gala.

### **Treasurer's report**

Funds in is £1,900 due mainly to a £1000 donation, and the craft fair proceeds. MW reported that the playgroup has disbanded. (Further information under AOCB).

### **Property Convenor's report**

Cracked window sills; GA to seek advice on this. GA enquired if the oil tank levels came under the remit of the property convenor; it was decided it did.

### **Hall bookings**

Anne Fairn reiterated the importance of informing the booking secretary of any changes to booking, this due to the Golden Years cancelling a booking then arriving on a different date, without re-booking. Also, a Show and Gala committee meeting which she was not informed about took place. Gill Frazer apologised on behalf of the Show and Gala committee.

Anne passed round a new style booking form which was felt to contain all relevant information.

### **New bookings**

1	19 December	21 <sup>st</sup> birthday party	Natalie Thomson	2pm onwards
2	24 January '15	Children's party	Mrs Webster	
3	25 November	Meeting	Show and Gala Committee (kitchen)	
4	7 November	Christmas Lights Social Evening		6 - 9pm
5	8 December	AYFC		7.30 – 9.30pm
6	27 January	Meeting	Show and Gala Committee (kitchen)	
7	19 May	Meeting	Show and Gala Committee (kitchen)	
8	14 July	Meeting	Show and Gala Committee (kitchen)	

### **Ideas for events and bookings**

**Burns Supper.** Dick Byrne advised that the Burns Supper had always been a good source of income. Planning to start now for January 2016, a sub-committee consisting of Margaret Byrne, Ellen Hyslop, Teresa McColm and Gill Frazer were charged with the organization of the event.

**Race night.** Pete Barlow discussed details of horse race nights (pig race nights also available). Details of these will be discussed at the next meeting.

**The Hall as a wedding venue.** Malcolm Wade to discuss this idea with a wedding planner in a bid to bring in income from outwith the village. He also suggested a wine tasting evening.

Gill Frazer suggested **joint ventures** with other organizations.

Nick Bass to follow up on **long-term regular users** of the hall to see if extra bookings could be gained.

Graham Anderson suggested using the **village website** to maximize advertising of the hall.

### **50/50 expansion**

Jeanette Carmichael reported that details of the scheme were to be included in the forthcoming newsletter and forms would be available at the Christmas lights switch on.

### **Remembrance Day report**

Anne Fairn reported that a leaflet drop advertising the Remembrance Service had been done in the RTF area. Sixty people attended the service with a fewer number enjoying soup and rolls afterwards,

organized by Margaret Byrne and Ellen Hyslop. Donations totalled £20.00; it was agreed this should be forwarded to SAFA.

### **Christmas lights update**

Dick Byrne reported that work was progressing well due mainly to photographic records kept by Phil Davies from the previous year. Graham Anderson suggested applying to the Minsca Fund for waterproof boxes. GA to look into this.

### **AOCB**

**Under-5s** (playgroup) has been disbanded, with £2000 of funds. Malcolm Wadeto open a 90 day account at the Cumberland. The Hall committee will look after this money, and if after 3 years no playgroup is re-established then this money will be incorporated into Hall funds. GA to get this minuted at the Community Council.

**Play equipment:** discussions to be held with Show and Gala committee to see what they can make use of. MW suggested that some equipment could be offered to Lochmaben Nursery and would be returned if the playgroup was reinstated. Some concerns were raised about whether items would be returned.

### **Key holders**

Anne Fairn suggested a list of Hall key holders should be compiled. Names given on the night were:

Nick Bass, Jeanette Carmichael, Graham Anderson, Gill Frazer, Malcolm Wade, Jenny Campbell, Anne Barlow (Rural), School, and Phil Davies.

### **Defibrillator**

Discussion took place regarding the acquisition of a defibrillator. MW raised the issue of funding, whether to use the £1000 donation or, as has happened elsewhere, request funding from Minsca and British Heart Foundation. MW to look into this.

GA raised the question of training and the cost of such training. Lorna Bell commented on the situation at Wamphray Hall, where training had been given by First Responders for a small donation.

Pete Barlow raised the issue of liability should something go wrong. The Defibrillator issue will be further discussed.

Date of next meeting

To be decided (January/February)