

Royal Four Towns Hall Association

Minutes of Meeting held on Monday, 24th October, 2016, 7.30pm

Those Present : Nick Bass(Chairman), Peter Barlow(Vice Chairman), John Thomson(Treasurer), Lorna Bell(Secretary), Graham Anderson(Property Convenor), Jeanette Carmichael(50/50 Club), Margaret Byrne, Jim Burns, Sarah Cowan, Gill Frazer

Apologies : Ellen Hyslop, Teresa McColm.

Minutes from Previous Meeting : after a couple of amendments the minutes were accepted as an accurate account of the previous meeting, proposed by Peter Barlow, seconded by Jim Burns.

Matters Arising : Craft Fair – Nick Bass thanked Peter Barlow for organising the event, Peter considered Nicks suggestion to have someone else to help, however felt that it would be more efficient to continue to handle the bookings himself. Peter reported that he had received four letters of thanks from crafters. Peter thanked everyone who had helped over the weekend. The event raised £604.71. **Remembrance Service** – Lorna Bell reported that Dennis Chisholm had agreed to take the service at 2.00pm. Sarah Cowan to laminate posters and Peter Barlow to put them up in the usual places. **Church Bell** – Jim Burns reported that the Church Authority had not yet decided on the future of the now closed Hightae Church, therefore no decision could be made about the bell. **Christmas Lights** – 3rd December, 6.00pm. Sarah Cowan confirmed that the Under 5's group would be doing a small nativity performance. John Thomson to purchase mulled wine, there will also be fruit juice, mince pies and shortbread. Committee to provide raffle prizes. Sarah Cowan to design poster for RFT website, same poster to be put up round the villages. Graham Anderson to source the Xmas tree from Malcolm Bell McDonald. Peter Barlow requested that new outdoor decorations be purchased in the sales as in his opinion some were looking old. Graham Anderson responded by saying that suitable items were not usually to be found in the sales. It was agreed to make do this year but to have a look to see what really needed to be replaced.

Treasurers Report : treasurer John Thomson informed the committee that the RBS intended to make changes to the way the current account would be administered which he felt were not to the benefit of the Hall Association, therefore he proposed to open an account with Santander, having already made investigations on behalf of the committee. There being no objections the committee agreed to allow the treasurer to set up the new account.

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| Deposit Accounts | £15,748 |
| Current Account | £ 2,166 |
| Cash | £ 130 |

Property Convenors Report

- Boiler been serviced
- Emergency lights tested, may have to be replaced at a later date.

- Kitchen damp – a drainage pipe has been acquired and will be buried at base of wall, the situation will be monitored to see if it works.
- Disabled ramp been designed for kitchen access, still to be made up with suitable wood.

Water Heater : John Thomson informed the committee that he had done some research about the water heater, as a result he had tried to access the removable panel to confirm it was working correctly, however a pipe was hampering access. The treasurer also stated that he could find no invoice for the water heater. [John Thomson](#) to contact the contractor to obtain an invoice and to return to move the pipe.

Hall Bookings : with the bookings secretary being absent, Nick Bass passed on the information that hall bookings were busy and the school was now using the hall twice a week.

CPR Training : Graham Anderson informed the committee that the Community Council had arranged free training sessions on the use of the defibrillator and giving CPR. The dates are 21st and 22nd November, 6 – 7pm, committee members were asked to encourage as many hall users to attend, however the sessions are open to anyone.

A.O.B.

Planters : Margaret Byrne offered to fill the tubs at the hall, Graham Anderson to do the rest.

Tables : Peter Barlow informed the committee that a Carrutherstown Hall representative had asked to borrow tables for their craft fair.

Date of Next Meeting - Friday, 25th November, 2016, 7.30pm.