

**Royal Four Towns Hall Association**  
**Minutes of Meeting held on 22<sup>nd</sup> February 2016**

**Those Present :** Jim Burns, Margaret Byrne, Gill Frazer, Peter Barlow(Vice Chairman), Jeanette Carmichael, Nick Bass(Chairman), Teresa McColm(Bookings Secretary), Malcolm Wade (Treasurer), Chris Simpson, Lorna Bell(Secretary), Graham Anderson(not present until later in the meeting)

**Apologies :** Sarah Cowan, Ellen Hyslop

**Minutes of Previous Meeting :** Malcolm Wade corrected a point from previous minutes (it was never his intention to purchase new toilet roll holders), after this clarification Peter Barlow proposed the minutes be accepted as correct.

**Matters Arising :**

**Burns Supper** – successful and enjoyable evening, Peter Barlow has written a letter of appreciation to the chef.

**War memorial meeting** – Jim Burns reported the councils advice not to clean the monument as this would remove the existing protective coating. Red concrete blocks to prevent the earth washing down were suggested. A quote for paving blocks of £317 from Keyline was accepted by the committee. [Graham Anderson](#) and [Jin Burns](#) to carry out the work.

**Kitchen Floorboards** – floorboards have been lifted and remedial work carried out.

**Correspondence :** a letter from Norah Muirhead, secretary of Royal Four Towns SWI, stated that the heating had not been on for their February meeting. [Nick Bass](#) to deal with this issue.

**Replacement For Retiring Treasurer** – as a result of Malcolm Wades intention to resign as Treasurer at the next AGM the committee are looking for a person to take on the day to day duties of the treasurer, as Malcolm has indicated he is willing to act as auditor. Advertising the post through the Community Council newsletter and village website were discussed. [Jim Burns](#) offered to approach John Thompson to see if he would be willing to consider the position.

**Treasures Report** : Malcolm Wade reported that the RFT Hall Association was now a member of SCVO (Scottish Council For Voluntary Organisations) this gives access to legal and professional services at no cost. Insurance renewal was up on last year costing £729.66. Malcolm posed the question of who is responsible for insuring the war memorial, more research required on this. The Burns Supper made a profit of £464.61.

Cumberland Investment Accounts	£13,735.39
Current Account	£2,651.52
Cash	£66.18

**Property Convenors Report** – as Graham Anderson not present at the meeting at this point, reference was made to his written report as emailed to members.

- Kitchen floor repaired
- Fire alarm tested
- Tea urn and Burns Supper tea light holder repaired
- Emergency lighting – some require new tubes
- Tests on battery lights at emergency exits(outside) – lights lasted for forty minutes, committee agreed this was satisfactory if timings deteriorate consider replacing lights/batteries.
- Unused kitchen cupboard – committee heard that Gala committee now using this cupboard
- D.S.Roofing replaced roof slates free of charge

**Hall Bookings** – Teresa McColm reported the usual bookings, in addition to these a Save The Children quiz on 26<sup>th</sup> February, the Gala quiz on 11<sup>th</sup> March. Annandale Young Farmers Club have also made additional bookings.

**Water Heater** – Gill Frazer raised the issue of the shortage of hot water at busy events. Property convenor was unable to see a rating on the heater and suggested advice be sought from Peter Hawkins. Malcolm Wade suggested Robert Wade could take a look at it. Margaret Byrne felt the plug on the new hot water still for teas and coffees was getting hot but was assured this was normal.

**Hall Dance** – 26<sup>th</sup> March, arrangements in hand, volunteers required to help on the night. Committee agreed to continue with the Old Time Dances and to book one for September.

## **A.O.B.**

**Happy Hour Theatre Company** – Peter Barlow reported that the Theatre Company would be touring again in September, possible dates were discussed with the preference being 9<sup>th</sup> or 10<sup>th</sup> September, followed by the 8<sup>th</sup> September. Peter Barlow to report back to Theatre Company.

**Storage Boxes** – on behalf of Ellen Hyslop, Margaret Byrne suggested that plastic storage boxes be used to store items in hall cupboard, Nick Bass to ask Graham Anderson for Community Council funding for boxes possibly through wind farm grants. Nick Bass also suggested taking a look at hall property to see if any of it should be disposed of if no longer required

**Hall Lights** – it was noted that these required cleaning .

**Presentation** – on behalf of the committee Peter Barlow presented a gift voucher to Margaret Byrne as a thank you for all the work Margaret has put into organising the Burns Suppers over the years.

**Date of Next Meeting – 11<sup>th</sup> April, 2016, 7.30pm**